

ALLEGRO S.à r.l. is a third party management company founded in 2008, providing AIFM and fund administration services to AIF, RAIF, non-AIF and UCITS funds, for both direct and fund of funds investments in private equity, real estate, infrastructure and debt. AuM amounted to ca. € 8.6 billion as per 31 December 2018.

ALLEGRO is currently in the process of joining forces with Estera, a market-leading, global provider of fund, corporate and trust administration & fiduciary services to a blue-chip clientele. Estera has 550+ highly qualified professionals servicing more than 6,000 clients from 11 offices around the world.

With the ongoing development of our activities, we aim to recruit a dedicated fulltime and permanent

Compliance Officer

Job description and duties:

- Assume the full-time, permanent compliance function of Allegro and contribute to the independent compliance risk control of our operations, in line with CSSF circular 18-698
- Anticipate, detect and assess Allegro's compliance risks and assist senior management in managing these risks according to the compliance charter
- Review relevant regulation and ongoing changes thereto in order to ensure the implementation of adequate compliance and operational policies, jointly with senior management
- Cover from a compliance perspective primarily the areas relating to investment markets and transactions, investor matters incl. conflicts of interest, data protection and AML/CFT and all further areas that may give rise to compliance risks
- Centralise all information on compliance management, review relevant documentation, manage and carry out controls provided for in the compliance monitoring program as well as regularly report to senior management
- Help senior management to ensure that compliance risks are identified and assessed before launching new types of activities, products or business relationships, incl. the development at the group's international scale
- Directly report to the conducting officer in charge of compliance, participate in the weekly meetings of the conducting officers and in the monthly meetings of the board of managers
- Hold and perform the key-function role as compliance officer towards the CSSF (subject to CSSF approval), including the position as AML/CFT compliance officer
- Attend relevant seminars and conferences and design and deliver training presentations when necessary, to ensure adequate knowledge of compliance and related topics at the level of Allegro's staff
- Participate in group compliance and compliance risk projects as required from time to time

Knowledge, skills and experience required:

- 3 – 5 years' experience in a compliance role in the alternative investment fund sector
- Relevant compliance qualification or other professional qualification
- In depth knowledge of the regulatory environment
- Strong communication skills (oral, written and listening)
- An enquiring and analytical mind with good investigative skills. Attentive to detail.
- Strong personal skills, pragmatic, approachable and independent; able to apply tenacity where necessary.
- Be an efficient, effective team player
- Fluency in English, with German or French as a plus



Our offer:

- The opportunity to work in a dynamic sector, on interesting investment transactions and in direct contact with large-scale institutional fund initiators and investors
- A professional, international environment which allows you to further progress in your career
- A corresponding, competitive compensation package

If you are interested in this position, please send your detailed application to:

ALLEGRO S.à r.l.

11, rue Beaumont, L-1219 Luxembourg

Web : www.allegrofund.com

E-mail : hr@allegrofund.com